



Oregon 4-H Youth Development Program SUMMER OUTBOUND CHECKLIST CHAPERONES

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| <input type="checkbox"/> | <u>Outbound Chaperone Application</u> | <i>Application form for individuals interested in chaperoning youth. Completed application should be signed by the State Coordinator, accompanied by a picture of the applicant and a 1-page essay addressing their qualifications for chaperoning. Original application should be mailed to State Coordinator.</i> |
| <input type="checkbox"/> | <u>Confidential Chaperone Reference</u> | <i>Chaperone applicant gives this form to 2 individuals (non-relative) to complete and mail back to State Coordinator. Forms should be confidential.</i> |
| <input type="checkbox"/> | <u>Chaperone Interview Report</u> | <i>State Coordinator will conduct an interview with interested applicant(s) following guidelines on interview form. Report should be mailed to State Coordinator.</i> |
| <input type="checkbox"/> | <u>Chaperone Agreement</u> | <i>Applicant should read the agreement carefully and sign if they will adhere to all of the requirements. Mail to State Coordinator.</i> |
| <input type="checkbox"/> | <u>Disclosure Form for Criminal Background Checks</u> | <i>The disclosure form should be completed by the applicant and returned to State Coordinator. WorldWide will conduct the criminal background checks.</i> |
| <input type="checkbox"/> | <u>Chaperone Insurance</u> | <i>Applicant should read the agreement and sign if they accept the insurance coverage offered. Mail to State Coordinator.</i> |
| <input type="checkbox"/> | <u>Medical Form</u> | <i>The medical form should be completed by the participant and returned to State Coordinator.</i> |