

## **2009 OREGON STATE FAIR**

### **Department of 4-H and Youth Development Oregon State University Extension Service State Fair Responsibilities**

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# 2009 STATE FAIR GENERAL 4-H INFORMATION

## COUNTY QUOTAS

1. Each county will be limited to a maximum of 3, 4, 5, or 6 exhibits in each class number as follows, based on total named 4-H enrollment in the county (for all exhibits except for horse)

Under 400 members-three exhibits per class  
400 to 799 members-four exhibits per class  
800 to 1199 members-five exhibits per class  
1200 and over members-six exhibits per class

2. See individual contests for information on county quotas.
3. Dog, Livestock, and Small Animal quotas are listed under Animal Science Rules.
4. Horse quotas are listed under Horse Rules.

## GENERAL ENTRY AND EXHIBIT INFORMATION

### ELIGIBILITY

1. A 4-H exhibit must be the work of the 4-H member and completed as part of the current year's project. Work done after county fair but prior to October 1 and not previously exhibited may be included in the next project year.
2. 4-H members who attend the State Fair to participate in activities shall have been selected at the current county fair or other selection process. Their entries must be approved by their County Extension Agent.
3. All static exhibits (exhibits which do not require attendance at the Fair) shall have been selected through a county selection process.
4. Exhibitors must be in the 4<sup>th</sup> through 12<sup>th</sup> grades during the 2008-2009 school year.
  - Junior – 4<sup>th</sup> through 6<sup>th</sup> grades
  - Intermediate – 7<sup>th</sup> through 9<sup>th</sup> grades
  - Senior – 10<sup>th</sup> through 12<sup>th</sup> grades
5. 4-H members who exhibit animals or enter contests which require attendance at the State Fair must be intermediates or seniors (7<sup>th</sup> through 12<sup>th</sup> grades).
6. A 4-H member may enter only one exhibit in any project except as provided in livestock, dogs, poultry, pigeons, rabbits, cavies, horticulture, food and nutrition related projects, clothing, crocheting, knitting, specified forestry exhibits, art, ceramics, leathercraft, fiber arts, photography, entomology, and horse.
7. A 4-H member may enter only one exhibit per class number unless otherwise specified.
8. The 4-H member must be enrolled in the project in order to exhibit in that project, except computers, educational displays, videography and conservation which are open to all 4-H members.
9. The same static exhibit may not be entered in more than one class.
10. No exhibit may be entered in both 4-H and FFA (with exception of the Horse Project).
11. The 4-H project manuals shall be the guides for requirements not specified in this premium book.
12. **4-H exhibits at the Oregon State Fair are entered and displayed at the risk of the exhibitor.** The 4-H Department of Oregon State University in cooperation with the Oregon State Fair accepts exhibits and will exercise due care to protect them. The 4-H Department and State Fair cannot accept responsibility for loss or damage due to the conditions imposed by large crowds, the arrangement of the building in which displays are housed and the great number of exhibits. Every exhibitor shall indemnify the State Fair and 4-H Department from and against any claims for damage to persons or

property caused by them or by their exhibits. 4-H'ers who have exhibits of great sentimental and/or monetary value, should carefully consider whether such exhibits should be exposed to the hazards of the Fair.

## ENTRY PROCEDURE

1. 4-H members shall enter their State Fair exhibit entries through their County Extension Staff with 4-H responsibility.
2. Horse entries must be submitted by electronic mail immediately following the county qualifying event or no later than Monday, August 17. Stall requests for the horse fair are also due by Monday, August 17.
3. Entry information will be accompanied by a hard copy of the "Alphabetical Exhibitors List". This will be useful in case you have an exhibitor that participates in a judging contest or other contest that is not on your original State Fair list. If a County has State Fair horse exhibitors, this list should be brought to the Horse Registration table on Friday, August 21; otherwise it needs to be turned into the 4-H Exhibit Building front desk when exhibits are turned in on Monday, August 24.
4. Extension Agents must pre-schedule Mini-Meal, Food Preparation, and Presentation contest participants by August 28 or as soon as possible after county selection process, so pre-assigned times can be made by the State Fair staff. Times are assigned on a first come, first served basis.
5. Counties must indicate on Monday, August 24 or as soon as possible after county selection process, the judging contest and activities in which they will participate and request the number of stall and pens needed for livestock, rabbits, and poultry.
6. **The deadline for all entries (non-horse) is no later than 12:00 noon, Thursday, August 20th. Counties with late county fairs must contact [4hstats@oregonstate.edu](mailto:4hstats@oregonstate.edu) if the deadline cannot be met. To generate e-mail State Fair entries, please refer to the 04HDMS Documentation.**

## EXHIBIT TAGS AND STALL CARDS

1. A standard 4-H exhibit tag shall be securely attached to each static exhibit except wool fleeces, flowers, and clothing. There are special exhibit tags for wool and mohair fleeces, flowers and clothing/sewing. We encourage the use of computer generated exhibit tags. These can be found on the State 4-H website. <http://oregon.4h.oregonstate.edu>
2. Horse stall cards, livestock stall cards and small animal cards will be available at the Fair or they may be filled out at home and brought to the Fair. **Please do not fill in the address line. Include only name and county.**
3. Exhibit tags and cards are available at County Extension offices. All tags and cards must be filled out completely, except for addresses.
4. **"For Sale" signs are not permitted.**

## DELIVERY AND REMOVAL OF STATIC EXHIBITS

1. All 4-H exhibits (except flowers, container gardening, vegetables, animals, and eggs) must be delivered by a designated county representative to the 4-H Exhibit Building by 5:00 p.m., Monday, August 24. Parents, exhibitors, leaders, etc., **are not to bring in individual exhibits**, unless special circumstances have been discussed beforehand with the 4-H State Fair Management.
2. To deliver and remove exhibits vehicles will enter the building from the northwest corner via Silverton Road near the Yellow Gate. Vehicles will be able to drive through the building and exit at the southeast corner of the building. Vehicles must be inside the building before exhibits are removed from the vehicles. Horticulture exhibits will be delivered to by north doors; vehicles will not enter the building.
3. Those delivering the exhibits will be responsible for unloading, unpacking and checking in exhibits. Limited help from teen staff may be available, but it is the county's responsibility to be sure the exhibit

is complete when they are sent to the check-in areas. Tables representing each of the major project areas will be staffed by volunteers to accept the exhibits. They will be checking off each exhibit received against a master list for their area. Please do not leave the table until all exhibits have been checked in.

4. It is desirable when receiving exhibits to be delivered to State Fair, to set up a county system for checking that the exhibits meet the exhibit criteria, have all the required explanations or recipes, etc., and that the exhibit tag is completely and accurately filled out. (Use county name for address.)
5. All exhibits being shipped to the Fair should be sent to the State 4-H Office, Annt. State Fair, 105 Ballard Extension Hall, Corvallis, OR 97331 for arrival at the 4-H Exhibit Building no later than 5:00 p.m., Mon., Aug. 18. The name of the club member and county must be plainly marked on each article. Articles sent by commercial carrier must be prepaid.
6. Times and dates for delivery and removal of animals and horticulture exhibits may be found in sections of the Fair Book dealing with each of those exhibits.
7. Exhibits in the 4-H Exhibit Building must be picked up by designated county representatives, not individuals, between 9:00 a.m. and 1:00 p.m. on Tuesday, September 8. No Exhibits will be released before the scheduled day and time.
8. Vehicles must be moved inside the Exhibit Building through the northwest door (Silverton Road – Yellow Gate entrance to Fairgrounds) before any exhibits are loaded. Loss of exhibits at this point has been a problem. **Absolutely no exhibits may be carried outside the building to be loaded.**
9. **Exhibits will have been sorted to tables and clothes racks marked with county names. County representatives should have a list of their exhibits and check those in their areas.** If exhibits belonging to other counties are found, take it to the correct county table or turn it in to the office if that county has already gone.
10. Each county should have a packet or box of ribbons and awards.
11. Those picking up the exhibits are responsible for bringing boxes if needed, packing the exhibits, and loading their own vehicles. No teen staff is available.

## **EXHIBIT JUDGING AND RIBBONS**

1. The Merit Method of judging will be used for all exhibits and contests. All other entries will be placed in Blue, Red, and White award groups according to quality:
  - Blue – excellent to superior
  - Red – good to excellent
  - White – acceptable but needs improvement
  - Green – display onlyNo ribbons will be awarded to those that do not qualify for the class.
2. Champions and reserve champions will be selected in each class only when the judge deems there are entries of championship quality. Champions and reserve champions will not be selected in Presentations or Fashion Revue. Instead, Judges Choice ribbons will be awarded in each county grouping. Grand champion will be awarded only where champions are judged together. See Animal Science Rules for specific animal science championships. See horse rules for medallion classes
3. Blue ribbons will be awarded to entries that receive champion or reserve champion ribbons except when the winners of two or more classes or sub-classes are judged together to select champions.
4. All 4-H judges are approved by the State 4-H Department, and the judges' decisions are final.

## **ADMISSION AND PARKING**

### **ADMISSIONS**

Courtesy daily admission passes for all 4-H State Fair contestants, leaders and chaperones, except livestock exhibitors, will be distributed through the county Extension Agent. Livestock (beef, sheep, swine, dairy, dairy goat, meat goat and pygmy goat) exhibitors and chaperones will receive their passes after they have turned in their completed official registration, health and code of conduct forms at the Fair Livestock office. Each livestock exhibitor will receive one parking (6-day) pass and Two (6-day) gate

passes. Any additional 6-day gate passes and daily parking passes are available for purchase at the State Fair office.

Passes will be provided for days of participation for leaders and parents who bring groups of contestants and exhibitors who participate in scheduled activities during the Fair. County Extension offices will distribute passes for each day of participation. Passes must be picked up at the county office before coming to the State Fair. Parents who bring only their own children to the Fair are not entitled to passes.

Parking passes for each livestock exhibitor will be provided for one vehicle only during the 4-H Livestock Show.

Admission passes are not needed by 4-H contestants and general public during the 4-H Horse Show.

Admissions and parking not included in the above are the responsibility of the 4-H members and/or chaperones.

4-H members and chaperones may enter any State Fair gate that is open. The blue livestock gate will open at 7:00 a.m. and the other gates at 10:00 a.m.

General admission at the gate is \$10.00 Adults ages 13-64; \$5.00 for children ages 6-12; and \$5 for Seniors ages 65 & over.

A savings of two dollars off each ticket may apply to purchases made in advance. ***Tickets will be available later this year at the State Fair and at all participating Safeway TicketWest outlets, by phone and [online](#)***

1-800-992-8499 [grouptickets@ticketwest.com](mailto:grouptickets@ticketwest.com) Tickets purchased through Safeway TicketWest outlets, phone and online orders are subject to service fee.

Daily parking is free.

## **AUTO UNLOADING AND PARKING**

To unload food contest and presentation equipment and supplies, garden exhibits, and bedding for the 4-H dormitory, vehicles may go to the 4-H loading area off Silverton Road close to the Yellow Gate. Tell the parking area attendant that you need to unload your vehicle. Drive to the gate on the west side of the dorm (west of the Yellow Gate). Press the buzzer located to the left of the service gate and a dorm staff member will let you through the gate. Go to the 4-H/FFA dorm office and ask the person at the dormitory desk to open the service gate for unloading. When the vehicle is unloaded, move it to any approved State Fair parking area. If arriving prior to 10:00 a.m. and you need help, an attendant will be on duty at the Gray Gate. Left turns across Silverton Road are not allowed. Plan your arrival so that you are traveling east on Silverton Road and can make a right turn.

All cars, trucks and trailers are to be parked in designated areas.

See Horse Rules for horse loading and unloading

## **PARKING RULES—GENERAL**

1. All parking permits must be displayed in the vehicle windshield.
2. Persons must park in the area designated on their permit.
3. Permit holders must follow all directions of parking lot attendants. Any complaints regarding parking attendants should be reported to the Lot Supervisor or the Parking Office.
4. Permit holders will not park in a manner which creates traffic problems.
5. Stock trailers, horse trailers, utility trailers, etc., must be parked in accordance with directions from the parking lot attendants. If you have a problem, see the Lot Supervisor for assistance and directions

6. Vehicles loading and/or unloading inside the fenced area of the Fairgrounds must not be left unattended for more than 15 minutes. Said vehicles must display their Loading/Unloading Permit in the windshield of the vehicle. A note must be visible giving the location of the vehicle owner. This includes vehicles parked in the Triangle area. Permits may be picked up at the Gray Gate.
7. No animal waste or combustibles will be dumped in the parking lots, except in designated areas
8. Any exceptions to the above rules must be cleared through the Parking Office.

## **PENALTIES FOR VIOLATION OF RULES**

1. Harassment of parking attendants or violation of rules may result in revocation of parking permit and/or overnight parking.
2. Violations could result in a recommendation that the violator not be issued permits the next year.
3. Violations of the rules could result in the violator's vehicle being towed from the Fairgrounds.

## **CAMPING**

### **OVERNIGHT CAMPER/TRAILER FEES AND RULES**

Access to camping area is through Lana Avenue Gate.

4-H Horse Show Exhibitors – Campers are allowed to come in Thursday, August 20th and must be removed by Tuesday August 25 at 8pm.

State Fair Exhibitors – Campers are allowed to come in Wednesday, August 26 and must be removed by Tuesday, September 8.

Camping Fees:

Dry Camping (tent and RV/no hookups): \$15 per day

Camping with electrical hookups only: \$20 per day

Camping full hookups (water, electrical & sewer): \$25 per day

**Full hook-up or electric only spaces in the camp grounds are available by reservation only, by calling 1-800-452-5687 beginning July 6.** These are very limited in number, so make your reservation early. Spaces will be sold on a first come, first served basis. When the lots are full, no more camping tickets will be issued. **PHONE TIP:** Call the number above, choose option 1 (for state parks), then choose option 3 (facility other than tent or hookup campsite or yurt)

The electrical only and full hookup spaces are not large enough to accompany 2 slide outs or awnings. Only one tip out is allowed per RV and no awnings allowed.

NOTE: Horse trailers must be dropped or parked only in the designated area as per parking attendants. Horse trailers with living quarters that stay attached to a truck will be charged a double fee if on blacktop parking.

### **OVERNIGHT CAMPING RULES**

1. Persons under the age of 18 staying in overnight areas must have an adult chaperone
2. All overnight vehicles must be self-contained. Individuals are responsible for cleanliness of the area around their site. All garbage must be kept in suitable containers. Large garbage cans will be placed in selected areas of overnight sites for your convenience.
3. Chemical toilets will be placed in each overnight area for your use.
4. All overnight vehicles must be removed from the Fairgrounds by 5:00 p.m. on Tuesday following the close of the Fair. Failure to remove vehicles and trailers could cause them to be towed.
5. Overnight parking permits must be displayed in a manner set forth by the attendant. Normally this will be by affixing the permit on the window of the vehicle.
6. Overnight vehicles must also have posted in a window or on the door, user's name and location

- on the Fairgrounds (i.e., 4-H Barn, Show Horse Barn, etc.).
7. Overnigheters will pay fees to the Collections Attendant or the Parking Office on the day of arrival. Failure to do so could result in the individual being asked to remove their vehicle from the Fairgrounds
  8. Tents will be charged the same as an RV vehicle.
  9. Horse trailers must be parked in accordance with instructions from the lot attendants. Normally they will be parked at the east end of Lana parking lot. Any horse/utility trailers in camping areas will be charged the same fee as overnigheters (\$15.00 per night).

## **PARTICIPATION POLICIES & DORMITORY RULES**

### **SUPERVISION OF 4-H MEMBERS**

1. Each county shall be responsible for the supervision of its 4-H members at the State Fair. We recommend no less than one chaperone per ten exhibitors.
2. Each county is required to send an adult chaperone with each judging team, and with other groups of contestants. Each county must have a named adult in charge of livestock and/or horse exhibitors.
3. Each county with participants is asked to send a leader or other adult to assist with the livestock (dairy, dairy goat, meat goat, pygmy goat, beef, sheep and swine), dog, rabbit, cavy, poultry, pigeon and horse shows.
4. All members staying in the State Fair 4-H/FFA Dorm must be accompanied by a responsible adult chaperone, at least twenty-one (21) years of age. All chaperones of dorm residents must register at the dorm office and are required to stay in the dorm.

### **4-H ACTIVITIES CODE OF CONDUCT, MEMBER HEALTH STATEMENT**

All members involved in participatory activities during the 4-H portion of the State Fair must have with them a completed and signed "Official 4-H Registration Form". This form contains the Code of Conduct and the Health Statement. If members stay overnight, the forms must be on file at the State Fair 4-H/FFA Dormitory office. Livestock exhibitors will be required to turn their forms in to the Livestock office in exchange for their passes. Horse exhibitors turn in their forms at the 4-H Horse office in exchange for their numbers. These will then be taken to the Dormitory office for filing. The State Fair and 4-H staff cannot assume responsibility for acquiring medical treatment of a youth who does not have this health form on file. Forms may be picked up at county Extension offices, or found at <http://oregon.4h.oregonstate.edu/staff-membership-and-enrollment-forms>.

The 4-H member Code of Conduct will be enforced.

### **APPROPRIATE ATTIRE**

When participating in 4-H activities, you are representing yourself, club, county and the state 4-H Program. Clothing is to be neat, clean and appropriate for the activity. At no time are low cut tops, t-shirts with offensive language, or short shorts appropriate. Showmanship exhibitors are requested to wear show whites during dairy and dairy goat showmanship classes.

### **4-H/FFA DORMITORY REGULATIONS**

1. 4-H and FFA members and official adult chaperones who have been selected to represent their county or school at the State Fair may stay in the dormitory.
2. All members staying in the State Fair 4-H/FFA Dormitory must have a responsible adult chaperone. Chaperones of dorm residents are required to reside in the dorm with their members. Members will

not be allowed to reside in the dorm without a resident chaperone.

3. There will be no dorm fee charged; however, because of limited space in the dorm, pre-registration is strongly encouraged. Assignment will be made on the following priority system and on a first-come, first-served basis. Priority in the dorm will be:
  - a. Those youth and chaperones over 25 miles from Salem who have made reservations, and who need to stay for more than one day to participate in State Fair activities.
  - b. Youth and chaperones under 25 miles from Salem who need to be at State Fair for more than one day.
  - c. Youth and chaperones who are participating in activities only on one day.
4. 4-H members may not sleep in barns, vehicles, or trailers (with exception to trailers that have built in living quarters and are parked in designated camping areas).
5. Register at the dormitory office upon arrival at State Fair. Check in time at the 4-H/FFA dorm is between noon and 6:00 p.m. IF YOU ARE PLANNING TO CHECK IN LATER THAN 6:00 p.m., PLEASE CALL THE DORM OFFICE TO HOLD YOUR SPACE. CHECK OUT TIME IS NOON. All personal items must be removed from the dorm rooms by noon. An area will be designated to store your luggage and bedding if you are leaving later than noon.
6. Cots are furnished. Members must bring a sleeping bag or bedding and toilet articles.
7. FOOD AND COOLERS ARE NOT ALLOWED IN DORMITORY ROOMS. There will be a designated area in which to store all food and coolers.
8. Except for guide dogs, no animals are allowed in the dorm at any time.
9. No lockers are available for use in the dormitory area. Do not bring anything of significant value to fair. The State Fair or 4-H is not responsible for lost or stolen articles.
10. Do not bring radios, tape recorders or other unnecessary valuables. Keep personal items in suitcase when not in use. The State Fair or 4-H is not responsible for lost or stolen articles.
11. DO NOT KEEP MONEY IN YOUR ROOM. State Fair or 4-H is not responsible for lost or stolen money.
12. Dormitory hours: Quiet after 10:00 p.m. until 7:00 a.m. EVERYONE (YOUTH AND ADULT) STAYING IN THE DORMITORY MUST BE IN BY 11:00 p.m. and may not leave until 5:00 a.m.
13. Members are responsible for making their bed, keeping clothing and other items in order, and the area around their bed and aisle ways clean.
14. Each person will be expected to respect dormitory rules and is liable for damage to State Fair property. Breaking the rules or causing damage to State Fair property will not be tolerated. For a first offense the participants, chaperone and parents will receive a verbal and/or written reprimand. For a second offense, parents will be called to pick up the participant. For offenses involving theft, alcohol, or drugs, second chances will not be given.
15. Smoking is not permitted in the dormitory.
16. Cars may be brought to the Yellow Gate on Silverton Road to unload bedding and equipment at the dormitory. You can get to the 4-H loading area off Silverton Road at the Yellow Gate.