

# OREGON 4-H PRESENTATION EVALUATION SHEET

## Public Speaking

Placing \_\_\_\_\_

(Check one) Junior \_\_\_\_\_ Intermediate \_\_\_\_\_ Senior \_\_\_\_\_

Name \_\_\_\_\_

Club/County \_\_\_\_\_

Title of Presentation \_\_\_\_\_

Start _____
Finish _____
Total Time _____

	Excellent	Good	Fair	Needs Improvement	Comments
<b>MANNER AND APPEARANCE</b>					
-Appropriately dressed (neat & clean)					
-Posture and movement					
-Eye contact					
-Use of facial expression/gestures					
-Poise					
<b>DELIVERY</b>					
-Natural					
-Volume					
-Speed					
-Diction					
-Reliance on memory, not notes					
<b>INTRODUCTION</b>					
-Interesting and concise					
-Importance of subject established					
-Purpose clear					
<b>SUBJECT MATTER (BODY)</b>					
-Topic suitable					
-One central theme					
-Logical sequence; steps made clear					
-Information accurate					
-Information complete					
<b>CONCLUSION</b>					
-Major points emphasized					
-Cohesiveness (all tied together)					
-References given/quality					
-Responded to questions effectively					
<b>EFFECTS ON AUDIENCE</b>					
-Audience/judge understood principles taught or information given					
-Held interest					
-Audience motivated					
<b>TIME</b>					
-Had time to cover subject					
-Completed within allotted time					

EVALUATOR \_\_\_\_\_ DATE \_\_\_\_\_