The host site needs the following items:

1. One room for each bowl division (junior, intermediate, senior). If you have few participants in a division, you might be able to hold games for two divisions in the same room.

2. A holding room for members if the same questions are used for more than one game.

3. A meeting room for participants and workers meetings (this can be one of the game rooms).

4. A check-in table in a hallway or room.

5. Restrooms within a reasonable distance of the bowl games.

6. Five tables are needed for each bowl game:
   a. timer
   b. Team A
   c. Team B
   d. judge/moderator
   e. scorekeeper

7. Chairs are needed for each bowl game
   a. Chairs for contestants, judge, moderator, time keeper, 2 scorekeepers
   b. Chair for audience

8. Overhead projector for each game room

   Room size will depend on the number of people expected for the bowl games. There needs to be space between the contestants and the judge/moderator, and between the contestants and the audience. It is helpful to have a wall space for the bracket (draw sheet).