

To: 4-H Summer Conference Chaperones

Thank you for volunteering to be a chaperone at the 2018 4-H Summer Conference. Start the conversation now on the Oregon 4-H Facebook page and tag your 4-H Summer Conference posts and tweets with #4HSC.

**We will be holding a pre-conference chaperone meeting via conference call. Two times will be available: Tuesday, June 12 at 7:00 pm or Thursday, June 14 at 10:00 am. Please let me know which you will be able to attend and I will send you call in directions.**

This year we will be in Buxton, Hawley and Poling dorms (part of the dorm quad) on Intramural Way. The best way to get there is to come up 26<sup>th</sup> Street past Reser Stadium and Gill Coliseum. You can unload your luggage at the dorm before parking your car. All parking on campus requires a paid permit.

Check in begins at 2:00 pm in the center of the dorm quad. Go to the chaperone station in the registration area to receive your packet of information.

You are not required to be there for youth from your county to check in, but it's nice if you are there to help them. Be sure you have everyone checked in by 3:00 pm so that members have time to find their dorm rooms and move in their belongings before your first county meeting at 3:45 pm. Your county meeting space will be assigned, and you will receive your meeting room number and other information to share at the meeting when you check in at registration.

**As a chaperone, you are required to be on site for the entire time – Wednesday through Saturday.** You are responsible for your county's members, but you will also be expected to help with other aspects of the conference. You will chaperone at the dance, the recreational areas, and all other evening activities. Chaperones also act as room hosts for classes, so you will be assigned to a class most of the day on Thursday and Friday. Classes are all over campus, so be prepared for lots of walking!

Youth will be expected to check in with you at every meal and to attend all county meetings. There will be two county meetings each day. The first will be run by Collegiate 4-H members and State Ambassadors. You will be responsible for the final meeting before bedtime. (You might want to bring treats to have at this meeting, and it would be nice to have a healthy alternative to offer.) You will need to make sure everyone is in his/her proper dorm room at the appropriate time for the night.

We will also have a chaperone meeting each day. Wednesday's meeting will be at 7:00 pm. (Location TBA). Thursday and Friday meetings will be held in the Buxton/Hawley lounge at 5:45 or 6:00 pm depending on your color group.

There is a chaperone position description on the Summer Conference website that you should read. The website also has a packing list, tentative schedule of events, dress code, and other information. The website is <http://oregon.4h.oregonstate.edu/special-events/summer-conference>

If you have any questions regarding Summer Conference and chaperoning, please contact Roberta Lundeberg at 541.737.9295 or [roberta.lundeberg@oregonstate.edu](mailto:roberta.lundeberg@oregonstate.edu)

Thank you again for chaperoning. Come prepared for fun and learning!